

Basingstoke and North Hampshire Hospital
Aldermaston Road
Basingstoke
Hampshire
RG24 9NA

Campbell McKerracher
Meridian

2nd September 2011

Dear Campbell,

Re: Meridian projects at BNHFT

I am writing to confirm the outcomes of productivity projects undertaken at the Trust during 2010.

The first project was reviewing of the portering service and to achieve an efficient portering roster through the introduction of a work scheduling system, incorporating planned and reactive requesting from stakeholders.

The second project was to identify and address food wastage within the catering department.

Both projects were delivered over a 12 week period with observational analysis undertaken in both areas.

The results of the portering project resulted in a departmental restructure which also included an electronic booking management system being installed to enhance portering activity audit processes.

The catering project identified areas of the Trust to focus on for food wastage. This included improving stock control and analysing the requirements for different types of patients. This work identified efficiency savings which were delivered through supplier contract renegotiations, better stock and menu management.

Yours sincerely



Paul Bond
Head of Estates and Facilities